

## What You Need to Know about the Intensive Writing Camps

### Registration

- Indicate on the form if you are signing up for all 4 or individual camps
- Realize that if you sign up for an individual camp you might not have placement in a later session should you desire to add it
- A minimum of 6 students is need to hold a session. Maximum enrollment is 16.

### Payment

- Payment for the session is due by the day of the session (no late payments accepted)
- A one-time deposit of \$20 per student will hold your reservation for any and all sessions you have registered for. The deposit will be applied to total tuition costs.
- You may pay early. If so, you will receive a full refund if you cancel attendance 5 days before the session. If your student is absent on the day of the session, you will receive a refund of half the tuition fee. \* see attendance below

### Attendance

- Due to the intense nature of these sessions, it will be impossible for Your Writing Teacher to offer make-up work via email. In fact, even using a combination of video and audio recordings plus tutoring, it may not be possible to achieve the same results as the session.
- If your child is absent on the day of a session but you wish for him or her to have the lesson, contact Your Writing Teacher about the possibility of scheduling 2 or 3 tutoring sessions. Any fees paid for the initial camp session will be applied to the additional tutoring costs needed to cover the session content. For example, the first camp will require 3, hour-long tutoring meetings to cover in person. If you had paid in advance but had to miss, you would receive a discount on the tutoring sessions equal to what you had already paid in tuition.
- If your child misses 2 sessions in a row, we will conference about attendance and whether or not your child will continue with the remaining sessions.

### Location

- All sessions will take place at 100 Timber Cross Ct, Azle, 76020. By meeting at my home, I have access to all of my technology plus years of proprietary material. I can hook my laptop up to my TV so students will be able to take notes easier. I can print out additional notes/handouts/helpful exercises as needed.

### Supplies

- Students need to come to each session with 1) A three-ring binder; 2) multiple pencils, a pen, a highlighter; 3) whatever technology they may need to write or take notes in class—for example, laptops are welcome; 4) a willingness to do work as part of the session; 5) the knowledge that their work will be reviewed during the session; and 6) commitment to complete homework on time.